

Regional Basemap Committee

DRAFT Minutes

Thursday ~ March 14, 2019 ~ 10:00 A.M.

**WASHOE COUNTY ADMINISTRATIVE COMPLEX
BUILDING A – SLIDE MOUNTAIN CONFERENCE ROOM
1001 EAST NINTH STREET, RENO, NEVADA**

MEMBERS

Quinn Korbolic, Washoe County, Chair
Jon Walker, City of Sparks, Vice-chair
Sean Chambers, City of Sparks
Nicholas Connolly, City of Reno
Rob Cushing, NV Energy
Valerie Johnson, City of Reno
Rebecca Reid, NV Energy
Gary Zaepfel, Washoe County

1. CALL TO ORDER AND ROLL CALL [Non-action item]

Chair Korbolic called the meeting to order at 10:13 a.m. A quorum was established.

PRESENT: Nicholas Connolly, Rob Cushing, Quinn Korbolic, Gary Zaepfel and Jon Walker.

ABSENT: Sean Chambers, Valerie Johnson, Mohan Inguva and Rebecca Reid.

A Deputy District Attorney was not present.

2. PUBLIC COMMENTS [Non-action item]

There were no public comments.

3. APPROVAL OF DECEMBER 13, 2018, MEETING MINUTES [For possible action]

4. BASEMAP COMMITTEE FUND UPDATE [Non-action item] – An informational update on the Basemap Committee fund.

Chair Korbolic distributed the Basemap Fund Balance report (copy on file) noting that invoices for membership have been distributed and that he will follow-up with subscribers thus closing the approximate \$50,000.00 gap in the planned versus actual budget.

Gary Zaepfel noted that staff is expecting another \pm \$5,000.00 in sales this week.

Chair Walker noted that the City of Sparks will need an invoice so that the fees can be paid.

Member Cushing commented that he believes that NV Energy has the quote in their system and once approved will be paid.

5. REQUEST FOR PROPOSAL, DIGITAL ORTHOPHOTOGRAPHY AND ELEVATION DATA [For discussion only] – An Informational update and discussion of the Request for proposals for multi-year digital orthophotography and elevation data acquisition flights in 2019 and subsequent years.

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Quinn Korbolic noted that staff is in discussion with a potential vendor and emphasizing that one has not yet been officially selected.

Gary Zaepfel suggested a staff report recommendation for the April 9, 2019, Board of County Commissioners meeting.

During the discussion it was noted that the flights have to occur at various times to view the mountainous areas without snow and the lower elevations once the leaves have dropped. As the discussion continued, it was suggested that the 2019 flight be pushed to the fall and that a spring 2020 is not out of the question, but not the desired option. As the discussion continued, it was emphasized that the amount of snow and weather in general had not be conducive to flights.

- 6. REGIONAL BASEMAP COMMITTEE MEMBER OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION, AND SELECTION OF TOPICS FOR FUTURE AGENDAS** [Non-action item] – No discussion among committee members will take place on this item. The next scheduled meeting is set for Thursday, June 13, 2019, at 10:00 a.m.

The June 13, 2019, meeting agenda may include, but is not limited to: Discussion and possible action on a process to include new member agencies; and update on the 1 and 2 foot contours for distribution to members and sponsors.

- 7. PUBLIC COMMENT** [Non-action item]

There were no public comments.

- 8. ADJOURNMENT** [Non action item]

Chair Korbolic adjourned the meeting at 10:25 a.m.